



**1203 Palmer Avenue
Pueblo, CO 81004
(719) 549-7525**

Michelle Alcon-Montoya, Principal

Parent/Student Handbook 2018-2019

Absence Reporting Line (719) 549-7525

PUEBLO CITY SCHOOLS 2018-19 Instructional Calendar

August 2018

| S | M | T | W | T | F | S |
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September 2018

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October 2018

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November 2018

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December 2018

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January 2019

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March 2019

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April 2019

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May 2019

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June 2019

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July 2019

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PUPIL CONTACT DAYS

| | |
|----------------------|-----------------|
| August8 | February.....16 |
| September.....15 | March12 |
| October.....19 | April.....18 |
| November.....13 | May17 |
| December.....12 | June4 |
| January.....16 | July.....0 |
| Total.....150 | |

DAYS PER SEMESTER

| | |
|-------------------------|---------------------------|
| 1st Grade Period.....35 | 3rd Grade Period 40 |
| 2nd Grade Period ...32 | 4th Grade Period 43 |
| 1st Semester67 | 2nd Semester 83 |
| Total.....150 | |

KEY

- All Students Begin and End
- ★ Teachers Begin / End
- No School
- Teacher Work Day
- ▲ Principal Led Professional Development/Building Meetings
- ⬢ District Led Professional Development
- ⬡ Professional Development
- ◆ Innovation Professional Development
- Parent/Teacher Conference Window
- * Grade Period End
-] Semester Ends
- ☆ Elementary Assessment Days
- ⋮ Graduation



COLUMBIAN ELEMENTARY
CALENDAR OF EVENTS
2018-2019

August

16 Meet and Greet 1:30 – 2:30 p.m.
20-21 Assessment Day
22 First Day of School for Kindergarten – 5th grade
28 PTSO Meeting 4:00– 5:00 p.m.

September

3 No School – Labor Day
11 Open House 6:00 – 7:30 p.m.
18 PTSO Meeting 4:00 – 5:00 p.m.

October

22 No School (Parent/Teacher Conference) 7:30 – 4:00 p.m.
23 PTSO Meeting 4:00 – 5:00 p.m.

November

19-23 Thanksgiving Break

December

24 – 31 Winter Break

January

1-3 New Year’s Day - Winter Break

February

No Scheduled Events

March

18 – 22 Spring Break
25 No School (Parent/Teacher Conference) 7:30 – 4:00 p.m.

April

1–25 PARCC Assessment

May

2 Assessment Day
27 No School - Memorial Day

June

4 Field Day – Yearbook signing
5 Awards Assemblies (Grades 1-4)
6 Last Day for students

Columbian Elementary is a Positive Behavior School

Mission

Our highly qualified staff at Columbian Elementary School is committed to providing a safe and secure learning environment which allows for differentiated instruction, character education, technology, and high order thinking skills for all students.

Continuous monitoring of student progress and open communication with students, parents, and community members will ensure program effectiveness.

Our goal is to prepare all students to be productive, responsible citizens in a competitive world.

Vision

The Columbian Elementary staff will focus on increased student achievement through continuous improvement of instruction, curriculum, standards and positive behavior using measurable data to support accountability and high expectations.

Our goal is to have every child at or above grade level.



Values

- **Quality Education**
We are committed to quality education for all students.
- **Lifelong Learning**
We are committed to education as a lifelong process.
- **Personal Development**
We are committed to developing respect for self, others, property, individual uniqueness, and diversity.
- **Trust**
We are committed to providing a safe learning environment that encourages honesty, risk-taking, innovation, and creativity.
- **Civic Responsibility**
We are committed to teaching the rights and responsibilities of citizenship.
- **Community Involvement**
We are committed to encouraging parents, family, community, business, government, and schools to share responsibility for our youth and their education.
- **Work Ethic**
We are committed to helping students develop a strong work ethic and to become responsible and productive members of society.

School Rules: SPARK

The Columbian Pledge

Our Columbian family will model **THUNDERBOLT**
Pride and Excellence with SPARK:

- S** Self control
- P** Positive Interactions with others
- A** Appropriate Behavior at all times
- R** Respect for everyone and everything
- K** Keep Safe Boundaries



School Wide Title I

Columbian Elementary School is proud to be a School Wide Title I school under Federal, State and District guidelines. Title I provides resources to help ensure that all children have the opportunity to receive a quality education, resulting in their attainment of high academic standards. Title I targets resources to districts and schools whose needs are the greatest. The program is the largest federal program supporting education, and allocates its resources based upon the poverty rates of students enrolled in schools and districts. Title I focuses on: (1) promoting school wide reform in high poverty schools and (2) ensuring student' access to scientifically based instructional strategies and challenging academic content.

Parents Right to Know

In the federal *No Child Left Behind Law*, parents are guaranteed certain rights. One of these is the right to request information regarding the professional qualifications of your child's classroom teachers. This must be provided in a timely manner to you, and in a language the parent can understand. Specific information that parents may request is:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualifications or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of certification or degree.
- Whether the child is provided services by paraprofessional and, if so, their qualifications.

In addition, parents must receive:

- Information on the level of achievement of the parent's child in each of the State academic assessment.
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.



School Hours – Monday – Thursday (No School Fridays)

Kindergarten – 5th Grade

School Starts7:45 a.m.
School Dismissed3:05 p.m.

Full Day Preschool

School Starts.....8:00 a.m.
School Dismissed.....2:00 p.m.

AM Preschool

School Starts.....8:00 a.m.
School Dismissed.....11:00 a.m.

PM Preschool

School Starts.....12:00 p.m.
School Dismissed.....3:00 p.m.

Recess and Lunch Schedule

| | |
|--------------------|-------------------------|
| Kindergarten | 11:00 a.m. – 11:40 a.m. |
| First Grade | 11:20 a.m. – 12:00 p.m. |
| Second Grade | 11:40 a.m. – 12:20 p.m. |
| Third Grade..... | 12:00 p.m. – 12:40 p.m. |
| Fourth Grade | 12:20 p.m. – 1:00 p.m. |
| Fifth Grade..... | 12:40 p.m. – 1:20 p.m. |

Arrival Time at School

Students are not to be on school grounds until 7:35 a.m. (this includes the playground). There is no supervision for students prior to this time. Parents: Sending your child to school prior to 7:35 a.m. places them at-risk for encountering dangerous situations/problems. Students are expected to leave school grounds by 3:15 p.m. there is no supervision at this time.

Recess and Lunch Schedule

Lunch and Recess sessions for K-5 will be provided in 40 minute intervals. Students will have 20 minutes of recess followed by 20 minutes to enjoy their lunch with their classmates. All students will be expected to learn and utilize their manners and share social time pleasantly with each other.

Attendance

We all recognize that while children learn at differing rates, their chances of formal learning are almost nil if they are not in school. Legitimate excuses for absence are personal illness, religious activity, death in the family, and suspension. After 3 consecutive absences, students will be required to submit a doctor's note in order for absences to be excused. If a doctor's note is not provided all absences will be unexcused. The Colorado School Law is so emphatic on good attendance, that it contains provisions for court hearings against parents who fail to keep their children in school (Colorado School Law). If you want your child excused during the school day for a doctor or dentist appointment, please send a note stating the time you think he/she will return. It will be of great help to the school if you will call at the beginning of the school day when your child is ill. If you have no phone, a note briefly explaining the absence will be of great help in completing records. Parents/guardians are responsible for notifying the school when their child is absent. If we are not contacted, **it is considered an unexcused absence. Any child arriving late or leaving early will be marked unexcused unless formal documentation is provided.** Over sleeping is not an excuse. Documentation must be submitted within 30 days of the absence.

Excused Absences

Columbian Elementary School and Pueblo City Schools will continue the following provisions for excused absences for the 2018-2019 school year:

A student who is temporarily ill or injured or whose absence is approved by the administrator of their school of attendance on a prearranged basis may be excused. Prearranged absences shall be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours or an out of town educational experience that is prearranged so long as the student is in good standing. Prearranged absences for out of town educational experiences, not to exceed 3 school days shall be considered for students who meet the following criteria:

- a. Student is in good academic standing (passing all classes with a C average).
- b. Student has no unexcused absences and no unexcused tardies.
- c. Student has 5 or fewer excused absences for the school year.

It will be of benefit to students if parents will check with teachers before withdrawing children for vacations during the school year.

Unexcused Absences

An unexcused absence is defined as an absence that is not covered by one of the above exceptions. Each unexcused absence shall be entered on the student's record. The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 4 in any one month and/or 10 during the school year. NOTE: Senate Bill No. 140 - Parents will be required to sign District Memo referring to unexcused absences.

Tardy Procedure

Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy students to uninterrupted learning, excessive tardiness will be addressed through Pueblo City Schools policies. Students are to be in class by 7:45 a.m. All tardies are unexcused unless the student has a doctor's excuse.

Leaving School Early

We believe that attendance is crucial at Columbian, therefore, removing your child from school before the day's end is highly discouraged. However, we understand that sometimes circumstances arise that cannot be avoided. If possible, please schedule appointments after school. Students who leave before the end of the day must be checked out in the office by an adult (over the age of 18) listed on the student's enrollment card. Students leaving prior to the bell will have time reflected on report cards. **Children will not be dismissed early and allowed to walk home. If you want your child early, you must pick them up in person. Due to high demands in the office we will no longer be able to dismiss students during the last 10 minutes of the day.**

School Choice Checklist

Families who wish to enroll their student(s) in a school other than their neighborhood school must complete a School Choice Application. Follow the 3 steps listed below to choose the right school.

1. Locate and visit your neighborhood school.
2. Discuss and explore other public school choices as a family, and visit schools of interest.
3. Apply for School Choice.

School Choice Application – Visit the School Choice page of the PCS Web site at www.pueblocitieschools.us for information and access to the Pueblo City Schools School Choice Application.

Homework

Prompt return of completed homework is expected of all Columbian students. Much of a student's grade is dependent upon the completion of homework. Homework is selected by teachers to fit the subject area and developmental levels of the students and provides independent practice of skills taught during the day. We encourage parents to provide a homework/study area, study supplies, study schedule and assistance as appropriate. Homework should take an average of forty-five minutes to one hour nightly. Students not completing homework may be kept after school. If you have any questions, please visit with your child's teacher.

Make Up Work

It is the responsibility of the absent student to ask for and complete work missed during an absence. **If a student is going to be absent for more than two days**, the parent should contact the school in the morning to ask for make-up work that will be picked up after school. **If you call for homework, please pick it up.** Often the teacher goes to great lengths to write special notes and directions for the student and parent. It is your responsibility to see that the work is completed and returned to school. Students not returning make-up work by requested date may not receive credit for the assignments.

Lost and Found/Personal Items

Lost and found items are located outside the office. Students who find items have the responsibility of turning them in. Check with the school secretary for a missing item. Unclaimed items will be turned over to charity organizations at the end of the year.

The personal effects of each student such as clothing, lunches, money, school supplies, etc. are the responsibility of that student. Lost/stolen items are not the responsibility of the school. We encourage you to label items of importance with the child's name.

Cell Phone Policy

Students may have a phone with them for before and after school use *only*. All student-parent contact for messages MUST come through the main office. First offense – phone call home. Second offense – phone given to principal for parent pick up. Columbian Elementary is not responsible for lost or stolen phones.

Parties at School

Columbian is a part of Pueblo City Schools Healthy Promotion Team. We provide instruction on healthy choices and healthy life styles. Because of this we would like to encourage parents to provide healthy treats (pudding cups, fruit popsicles, fruit snacks, pickles, fruit, popcorn, raisins, granola bars, ice cream, graham crackers, cereal bars, etc.) when celebrating parties at school. Please make arrangements with your child's teacher when planning class parties. Remember due to Health Department regulations items must be store bought (**no homemade items**). Parties are usually scheduled the last 10 minutes of the day.

Health Information

Immunization Requirements

Immunizations are an important part of our children's health care and Colorado law required that children going to school be vaccinated to help prevent disease. **Please see the letter and chart on pages 9 and 10 for requirements.**



IT IS THE PARENT'S RESPONSIBILITY TO FURNISH THE SCHOOL WITH A COMPLETE IMMUNIZATION RECORD. STUDENTS WHO DO NOT COMPLY WILL BE EXCLUDED FROM SCHOOL UNTIL COMPLIANCE (NO GRACE PERIOD ALLOWED).

Health Service

Columbian Elementary in cooperation with parents, physicians, and community health agencies, provide a health program directed towards the protection and promotion of the student's health. Some of the activities include:

1. All Pueblo City Schools students can access wellness centers at several locations throughout the city.
2. We provide a vision and hearing screen in the fall to Pueblo City Schools students. Parents of students being advised for further professional testing are notified by mail as to the results. We encourage parents to pursue further testing to ensure that, if there is a vision or hearing problem, it can be addressed as soon as possible.
3. Parents will be notified promptly in case of any severe illness or accident. If your child becomes ill while at school, we will take their temperature and check for nausea. If your child is vomiting/has a fever, you or your emergency contact person will be notified immediately to pick up your child. Otherwise we will allow your child to lay down for a while, before returning to class.
4. It is the responsibility of the parent to consult with the school if your child requires medication during school hours. The school cannot administer any non-prescription medications (**including cough medication**). We ask that when at all possible, prescribed medication be given before/after school. If your child requires medication during the day, you must come into our office and complete the necessary paper work. **No child should bring medications prior to making arrangements with the school.**



COLORADO

Department of Public
Health & Environment

Dedicated to protecting and improving the health and environment of the people of Colorado

K - 12th Grade School Required Immunizations - 2018-19 School Year

Dear parents and guardians of students in Colorado kindergarten - 12th grade schools:

- Colorado law requires students who attend a public, private or parochial kindergarten - 12th grade school to be vaccinated against many of the diseases vaccines can prevent. Your student must be vaccinated against:
 - diphtheria, tetanus & pertussis (DTaP, DTP, Tdap)
 - polio (IPV)
 - measles, mumps, rubella (MMR)
 - hepatitis B (HepB)
 - varicella (chickenpox)

Vaccines are recommended for hepatitis A, influenza, meningococcal disease and human papillomavirus, but are not required.

- Colorado rule requires students entering kindergarten to receive their final doses of DTaP, IPV, MMR and varicella. Students must receive one dose of Tdap vaccine for 6th grade entry, even if they are under 11 years of age.
- The number, timing and spacing of the required vaccine doses is set by the Centers for Disease Control and Prevention's Advisory Committee on Immunization Practices (ACIP). You can view parent-friendly versions of the current ACIP vaccine schedules for children 0 - 6 years of age at www.cdc.gov/vaccines/parents/downloads/parent-ver-sch-0-6yrs.pdf and preteens/teens 7 - 18 years of age at www.cdc.gov/vaccines/who/teens/downloads/parent-version-schedule-7-18yrs.pdf.
- Please take your student's updated vaccine record to school every time he or she receives a vaccine.
- If your student cannot get vaccines because of medical reasons, you must submit an official *Immunization Medical Exemption Form* to your school, signed by a health care provider licensed to give vaccines. You can get the form at www.colorado.gov/vaccineexemption.
- If you choose not to get your student vaccinated according to the current ACIP schedule for religious or personal belief reasons, you must submit a non-medical exemption to your school. Non-medical exemptions must be submitted every year. You can either submit the state health department's non-medical form (online or paper copy) for inclusion in the Colorado Immunization Information System (CIIS), provide a paper copy of the state health department's non-medical exemption form to your student's school, or submit a signed non-medical statement of exemption to your student's school. Such a statement should include the following information: student's full name, age or date of birth, date the exemption was submitted, the vaccines declined, and which type of non-medical exemption is being taken (personal belief or religious). If you choose to include your student's information in CIIS, you may opt your student out of CIIS at any time. Your student's school may ask you to also provide them with a paper copy of the non-medical exemption if you submit online. You can get online and downloadable versions of the state health department's non-medical exemption form at www.colorado.gov/vaccineexemption.
- Some parents, especially those with students who have weakened immune systems, may want to know which schools have the highest percentage of vaccinated children. Schools must report vaccination and exemption numbers (but not student names or birth dates) to the state health department by December 1 every year. Vaccination and exemption rates will be posted on the state health department website in Spring 2018.
- You may want to talk to a health care provider licensed to give vaccines or a local public health agency (LPHA) about which vaccines your student needs or if you have questions. You can read about the safety and importance of vaccines at www.ImmunizeForGood.com and www.colorado.gov/cdphe/immunization-education.
- If you need help finding a health care provider, or finding free or low-cost vaccines, contact your LPHA, or call the state health department's Family Health Line at 1-303-692-2229 or 1-800-688-7777. You can find your LPHA at www.colorado.gov/pacific/cdphe/find-your-local-public-health-agency.
- Please share Page 2 of this letter with your student's health care provider as it provides helpful information about vaccines required for school entry per Colorado law.

Sincerely,

Colorado Immunization Branch | Colorado Department of Public Health & Environment
303-692-2700 | cdphe.dcdimmunization@state.co.us

December 2017

**KINDERGARTEN THROUGH 12TH GRADE IMMUNIZATION CHART
REQUIRED VACCINES FOR SCHOOL ATTENDANCE 2018-19**

| VACCINE | Number of Doses | Grades K-12 (4-18 Years of Age) |
|--|-----------------|---|
| | | |
| Diphtheria/Tetanus/ Pertussis (DTaP) <i>Only licensed through 6 yrs of age.</i> | 4 to 5 | 5 DTaP unless dose 4 given is given on or after the 4 th b-day. Final dose of DTaP given no sooner than 4 years of age. |
| Tetanus/Diphtheria/ Pertussis <i>For students 7 years of age or older who did not have a full series of DTaP.</i> | 3 or 4 | 3 doses tetanus/diphtheria containing vaccines (DTaP, DT, Td, Tdap) is required, or 4 doses required if 1 st dose of DTaP is given before 1 year of age. 1 dose of Tdap given if DTaP series not completed and student is at least 7 yrs of age. Tdap is required at 6 th grade entry through 12 th grade. |
| Polio (IPV) <i>With combination of OPV & IPV, need series of 4 doses</i> | 3 to 4 | 4 IPV unless 3 rd dose is given on or after 4 th birthday. Students who were compliant with 3 or 4 doses (4 weeks minimum intervals between doses) prior to August 7, 2009 have met the requirement. |
| Measles/Mumps/Rubella (MMR) <i>There must be at least a 28 day interval between 2 live vaccines.</i> | 2 | The 1 st dose is not valid if administered more than 4 days before the 1 st birthday. 2 doses are required for students entering Kindergarten & through 12 th grade. |
| Varicella (Chickenpox) <i>There must be at least a 28 day interval between 2 live vaccines.</i> | 2 | The 1 st dose is not valid if administered more than 4 days before the 1 st birthday. 2 doses are required for students entering Kindergarten & through 12 th grade. <i>Note: no vaccine required if there is laboratory documentation of chickenpox disease or a disease screening performed by a health care provider.</i> |
| Hepatitis B <i>Dosing must follow minimum intervals between doses and last dose must be administered at or over 24 wks of age.</i> | 3 | The 2 nd dose administered at least 4 weeks after the first dose. The 3 rd dose must be administered at least 16 weeks after the 1 st dose, at least 8 weeks after the 2 nd dose, and the final dose must be administered no sooner than 24 weeks of age. <i>Note: there is a specific 2-dose series is for ages 11-15 years only using adult vaccine.</i> |

**RECOMMENDED VACCINES FOR THE BEST PROTECTION AGAINST
VACCINE-PREVENTABLE DISEASE**

| VACCINE | Number of Doses | Grades K-12 (4-18 Years of Age) <i>Vaccines administered ≤ 4 days before the minimum age are valid</i> |
|-------------------------------------|-----------------|---|
| Influenza (Flu) | 1 to 2 | 2 doses initially if under 9 yrs of age with a minimum interval of 28 days between doses, then 1 dose annually, thereafter. (Recommended for all children 6 months of age and older). |
| Meningococcal Meningitis | | |
| MenACWY | <u>2 doses</u> | Adolescents 11-18 years of age (11-12, 16-18) |
| MenB | Series | Adolescents 16-18 years of age |
| Human Papillomavirus (9vHPV) | 2 to 3 | Adolescents 11-18 years of age Series initiation age 9-14 - two doses 6-12 mo apart Series initiation 15+ - three doses 0, 1-2 and 6 mo |
| Hepatitis A (Hep A) | 2 | All children 1 year of age and older |

Immunization requirements are strictly enforced for all students. Students who do not meet the requirements will be denied attendance according to Section 25-4-902, C.R.S. There are three ways to be in compliance with the school immunization law:

1. Student's immunization record shows they are fully immunized with required vaccines. A laboratory report for some vaccines or diseases showing immunity is also acceptable.
2. For the student who is not up to date on required vaccines, the school will notify the parent/guardian that the student has 14 days to receive the required vaccine(s) or to make an appointment to receive the required vaccine(s). Parents are to provide a written plan for the remaining vaccines following the minimum intervals of the Advisory Committee on Immunization Practices (ACIP) schedule. If the plan is not followed, the student shall be excluded from school for non-compliance.
3. Submission of a Medical Exemption form signed by a health care provider or a Non-Medical exemption (religious or personal) submitted by a parent/guardian or emancipated student go to www.colorado.gov/vaccinexemption.

Last Reviewed January 2018



Notification to Access Benefits

Colorado Department of Education

School Health Services Program

The Department of Health and Human Services sponsors a program allowing our district to seek reimbursement for health-related services provided to children with Medicaid health insurance. This program helps our district to maximize federal funds for support of additional health services in our schools.

The Colorado Department of Education and the District will request parental permission to provide health related services to each child and to release and exchange medical and other confidential information, as necessary, to the Department of Health Care Policy and Financing (Medicaid), whether directly or through a contracted billing agency, for health services provided to each child after the date of this notification. Information released may include personally identifiable information, records, or information about the services which may be provided to each child. The purpose of the disclosure is to access the child's public benefits to receive Medicaid reimbursement for said services.

The District, the Department of Health Care Policy and Financing, and the contracted billing agency, if any, require my permission to send claims to Medicaid and receive payment from Medicaid for health related services as set forth in my child's IEP or IFSP.

Medicaid reimbursement for health related services provided by the district and the Colorado Department of Education will not affect any other Medicaid services for which a child is eligible. Each child will receive the services listed in the IEP regardless of whether or not a child is enrolled in public benefits. If a parent refuses to allow access to the Department of Health Care Policy and Financing, it does not relieve the District of its responsibility to ensure that all required services are provided to the child at no cost to the parent.

The granting of consent is voluntary and may be revoked at any time. If a parent later revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked).

The District and the Colorado Department of Education will operate under the guidelines of the Family Educational Rights and Privacy Act (FERPA) to ensure confidentiality regarding each child's treatment and provision of health related services.

Communication

Parent Compact

Each child in Pueblo City Schools will receive a parent agreement to be signed and returned to their teacher. The purpose of this agreement is to involve our parents in the commitment our district is making toward providing a safe and productive school environment.

Telephone

The office is open between 7:00 a.m. – 4:30 p.m. During the school day you may leave a message or a phone number with the secretary for the teacher. **Do not ask to have a child called out of the classroom to take a phone call.** School personnel will see to it that your child gets the message at a time that will not interrupt instructional time. **Please call only for emergencies. We will not take messages everyday for a child. Please make arrangements for your child to be picked up before the child gets to school.** Student use of the telephone is limited to emergencies. After school plans must be made ahead of time.

Reporting to Parents

Students receive report cards at the end of each quarter kindergarten through fifth grades. Report cards are based on academic content standards and the proficiency levels each student reaches during the nine weeks. Columbian will conduct at least two formal conferences with every parent during the school year to discuss school/district expectations and other information relevant to your child's success in our school. Parents/guardians may access student's grades and attendance via the Parent Portal found on the Pueblo City Schools website. If you have any questions, please contact your child's teacher or the principal.

Parent/Teacher Conferences are scheduled at least two times a year to discuss Individual Learning Plans (ILP). Parents and students are encouraged to attend to discuss progress made as well as areas that may need improvement.

At the end of each semester 3rd, 4th, and 5th grade students are eligible for Merit Roll, Honor Roll, or 4.0. Letter grades are on a point system and averaged. Students with a 3.0 –3.4 may qualify for Merit Roll. Students with a 3.5 or higher grade point average (G.P.A.) are listed on the Honor Roll. Students who earn a 4.0 will be recognized at the Honor Assembly.

Resources

Book and Material Check - Out

Students may have two books checked out at a time. The books are checked out for two weeks. Each student will be assigned a numbered book and be expected to return the text in good condition. Many of our textbooks cost as much as \$80.00 each. Parents are responsible for the replacement fees for any lost or damaged books from the classroom and media center. All fines must be paid prior to students' participation in field day activities.

Internet Policy

Columbian Elementary School is linked with the Pueblo City Schools Net, which allows access to unlimited information. Every individual using school equipment and networks must submit a ***Pueblo City Schools Student Internet Contract*** signed by a parent/guardian. By signing the official contract/agreement, students and parents agree to abide by all laws and terms of the agreement. Illegal or unauthorized use of the Internet could result in legal prosecution.

Safety Information

Bad Weather

Children will be outdoors before school, after school and at lunch recess. “Red Flag” signs will be posted on the doors on the playground side of the building to let parents and students know if weather conditions are too severe to be outdoors. On “Red Flag” days the children will report to the gymnasium at 7:35 a.m. for supervision. “Red Flag” days occur when the temperature drops below 30 degrees Fahrenheit or if the weather conditions (rain, snow, etc.) pose a problem for students/staff.

Storm/Emergency

Should inclement weather or emergency situations occur which would result in the closing of schools or an adjustment to the start or dismissal times of district schools, that information will be announced by local media officials and school messenger. Parents are asked to listen to the radio and television and have emergency plans for their children in the event of such a situation.

Student Safety (Coming to School or Going from School)

Students should leave school immediately after school. They should go directly home after school. Students are to cross streets only at crosswalks and cross with the crossing guard on Northern Ave. An SRDA crossing guard is posted on Northern Ave. before and after school. There is no crossing guard during the noon hour. We will discuss safety rules at school, especially about accepting rides, and talking to strangers. We also require our bus students to follow bus rules and safety procedures. Please talk to your child about stranger safety and walk with them (your child) for a couple of days if you require them to walk home. Parents may want to consider a buddy system to help ensure the safety of all our students.

Emergencies

In cases of serious injury or illness of any child at school, the home is called first. If a parent cannot be reached at that number, the person(s) listed on the Emergency Information Card is/are called next. If no response at this number is found, emergency personnel will be contacted and the student will be transported to the hospital of your choice. Please complete the emergency/enrollment card form very carefully. Complete and accurate information is very important. **It is imperative that the school office be notified immediately of a change of address, home or office telephone number, or emergency information so we can contact someone at all times. Your child’s safety is our ultimate priority.**

Emergency Drills

To ensure the safety and welfare of all, Emergency Drills (fire, tornado, bomb) will be held throughout the school year. During an Emergency Drill, walk quickly and quietly to the designated area, and stand quietly during and after the roll call. If the child is not with a class in the event of an Emergency Drill, he/she should leave the building through the nearest exit and report to the nearest adult.

Child Abuse/Neglect

By law, schools are required to report any suspected child abuse or neglect. The Office of Social Services and Law Enforcement have the authority to conduct investigations in the schools and with students. The methods in which such investigations are conducted are within the exclusive authority of law enforcement and Social Services. Notification to parent in such cases will come from law enforcement agencies or Social Services.

Being Involved in our School

Parent Visits

Parents are always welcome to visit the school, whether you wish to visit the classroom or discuss an item with someone in the office. Parents need not restrict their visits to the Parent/Teacher conference weeks. We find students often take an increased interest in their schoolwork when parents and guardians learn more about the school program. By visiting, we can also learn of mutual expectations of the children. Face-to-face meetings also answer many of the questions that arise from children's interpretations of school happenings. Parents are encouraged to schedule a mutually convenient time with their child's teacher to discuss issues concerning their child. **These conferences times may not take place during class time, due to classroom disruption.**

In order to reduce distractions, children not enrolled at Columbian School are **NOT** permitted to visit during school time. When you come into the school, visitors must check-in at the office. We will give you a visitor's badge and ask you to turn off your cell phone. This helps to ensure the safety of our students.

Volunteers

While we welcome and encourage parents and guardians to volunteer at the school, we must insist that our students do not bring other children (relatives or friends) to schools. In accordance with Pueblo City Schools policies all volunteers must complete a "Volunteer Application". All volunteers must undergo fingerprinting procedures and background checks prior to working in Pueblo City Schools. Please contact our counselor Ms. Atencio for more information.

Communication with the Principal, Ms. Montoya

Ms. Montoya is committed to building strong relationships with the students, staff and community members of Columbian Elementary School. If available, Ms. Montoya will meet with parents at their time of arrival. If she is not available, or out of the office, please leave a message with our school secretary, Mrs. Jennifer and Ms. Montoya will make sure to call you at her earliest convenience.

Nutritional Services

School Meal Program Information

Pueblo City Schools is participating in a Universal Lunch and School Breakfast Program for the current school year 2018-2019. If your children attend one of the schools listed below, breakfast and lunch will be available to them at no charge. All students enrolled at these schools may participate in the breakfast and lunch program at no charge to them. Snack items and adult meals will be available for sale each day.

Breakfast and Lunch Program

Columbian students will be served breakfast and lunch at no cost. Families should complete a combined application to provide vital data for school funding.

Families should submit a Combination Application for Free or Reduced Price Meals and Family Economic Data Survey* in the school office or online at www.pueblocitieschools.us.

- Families are encourage to fill out the combination application for free or reduced price school meals and Family Economic Data Survey*.
- You only need to submit one application per household, even if your children attend more than one school in Pueblo City Schools.

*This form may be used only for schools participating in the federal child nutrition programs. In schools participating in the Community Eligibility Program (CEP), receipt of school meals does not depend on households returning this form. In non-CEP schools, this form will be used to determine eligibility for school meals. In all schools, this form will also be used in connection with other federal, state and local education programs, including determining whether the school district is eligible for state additional funding on the behalf of the student(s). By filling out the form, the parent is ensuring the district will receive the additional state funding to which it is entitled based on the population of students served by the district

Families are encouraged to submit an application

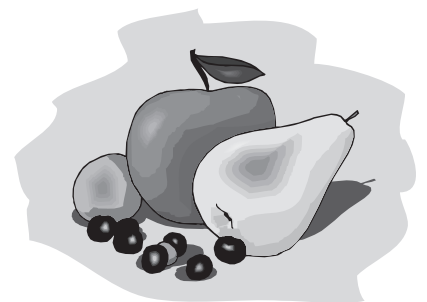
Studies have shown that children who are not hungry perform better in school. By providing lunch to all children at no charge, we are hoping to create a better learning environment for our students.

The school breakfasts and lunches that we serve follow U.S. Department of Agriculture guidelines for healthy school meals. The School Breakfast and Lunch Programs cannot succeed without your support; please encourage your children to participate in the school meal programs.

Non-discrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:(1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;(2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider

Cold Lunches

Cold lunches may be brought to school and stored in classrooms until lunchtime. Please mark names on all bags or lunch boxes. Milk and juice may be purchased in the cafeteria. Milk costs 30 cents and juice costs 25 cents. Students not eating school lunch must purchase milk/juice. **Students are not allowed to bring pop to school.** Students are also not to bring drinks in glass containers.



Dress Code

Students at Columbian Elementary School are required to follow our dress code. Uniforms will be light blue, royal blue or navy blue **polo shirts only and all shirts must be tucked in**. School emblems will not be required, but may be worn. Students **may not wear cargo pants**. Pants must not bag, sag, or have extra pockets. *Thursday, school spirit shirt may be worn.*

| | | |
|--------------------|--|---|
| Polo Shirts | Gold, royal blue, navy blue, light blue with or without Columbian logo | Shirt must be student's current size and not to exceed one size larger. |
| Undershirt | Turtleneck shirts, long sleeve shirts, or Undershirts can be worn | Undershirts must be tucked in to pants, skirts and shorts. |

Board Policy toward student dress is as follows: Students' attire shall adhere to generally accepted standards of decency. Students' dress shall not pose a threat to public or personal health or safety. Personal grooming or dress, which is disruptive or distracting to classroom activity or pupil behavior in or about school, will not be permitted.

Appropriate attire means clean, untattered clothing, which covers the body. Flowing, loose or baggy garments, which cause students to trip or fall, are not allowed. Shoes are required at all times no flip-flops/shower shoes. Students will be allowed to wear shorts (no spandex or Lycra) in the fall until the end of October and again after Spring Break. Unnatural hair colors, hats, sunglasses and bandannas are not permitted. Belts may not hang pass the shirt. **Students are not allowed to wear makeup such as eye shadow, blush, lipstick, etc. No wallet chains, large hoop/dangling earrings or other safety hazards are allowed.**

Clothing with obscene language or symbols, tobacco, alcohol and other drug symbols, or satanic graphics, depictions of violence, and obscene innuendoes on clothing are expressly prohibited.

The presence on school grounds, in school vehicles and at school-related activities of any apparel, jewelry, accessory, notebook or manner of grooming which by virtue of its color, arrangement, trademark or any other attribute denotes membership in gangs which advocate drug use, violence or disruptive behavior are not allowed. School principal or designee has discretion to make decisions regarding apparel not listed.

Coats are not to be worn during class time. This is a safety and security concern. Coats will be hung on coat hooks in the classroom. If there is a concern about hanging the coat on a hook due to its value we ask that you send the child to school with a coat that is less valuable.

In accordance with School Board policy (JICA), students violating the dress code shall:

- 1st Offense: Warning and education about policy and the student being provided an opportunity to correct the violation.
- 2nd Offense: Sanctions against the student, such as one (1) day in school suspension as well as a requirement that parent/guardian and student review and sign a statement indicating their understanding of the "Student Dress Code" policy.
- 3rd Offense: Referral to the Office of Student Support Services.

Items Brought to School

- * Personal items, clothing and school supplies should all be permanently marked with the student's full name.
- * **Toys are not allowed in school.** If "Show-n-Tell" time is scheduled in the classroom, students will be given specific directions as to the type of item that can be shared. **Live animals are not allowed in school or on school grounds.**
- * Cash (or checks) brought to school should be sealed in an envelope with child's name, room number, amount and purpose written outside.
- * Students should not bring expensive personal possessions or large amounts of cash. Trading, buying and selling of personal items is not allowed due to the number of student conflicts that may arise.

The school will not be responsible for toys that are brought to school and lost/stolen or confiscated.

Field Trips

Field trips provide real-life experiences to enhance learning of specific topics selected by teachers. Students are expected to participate. However, field trips are a privilege and can be relinquished if a child exhibits unacceptable behavior. For all trips, notes will be sent home in advance to announce the trip and any special preparations that may be necessary.

Students may be excluded from field trips if they do not have a signed permission slip or for inappropriate behaviors in and out of class. Students unable to attend will work in another class for the time the class is gone and they will rejoin their class upon their return.

Field trips are for Columbian Elementary School students in the classes that are scheduled to participate (**siblings may not participate**). **Only Columbian students and staff are allowed to ride on Pueblo City School buses.** If you have any questions or concerns please feel free to call 549-7525.

Our school rules are referred to as "SPARK". We use the acronym "SPARK" to assist our students in learning the school rules.

The Columbian Pledge

**Our Columbian family will model THUNDERBOLT
Pride and Excellence with SPARK:**

- S** Self control
- P** Positive Interactions with others
- A** Appropriate Behavior at all times
- R** Respect for everyone and everything
- K** Keep Safe Boundaries

SPARK Rules for Columbian:

Please note the specific nature of the behavior expectations for each area. Students are instructed in the expectations and staff will continue to instruct the expectations throughout the year.

| Self Control | Positive Interactions | Appropriate Behavior | Respect for Everyone & Everything | Keep Safe Boundaries |
|---|--|--|--|--|
| RESTROOM | | | | |
| <ul style="list-style-type: none"> • Quiet voice. Level 2 • Only go when you need to • Please be mindful of time | <ul style="list-style-type: none"> • Privacy please • Greet each other with a smile | <ul style="list-style-type: none"> • Pick up after yourself • Always carry your hall pass | <ul style="list-style-type: none"> • Aim in toilet • Flush toilet • Wash your hands • Use hand driers • Keep mirrors clean | <ul style="list-style-type: none"> • Keep hand, feet and all other objects to self • One person per stall at a time |
| HALLWAY | | | | |
| <ul style="list-style-type: none"> • Voices off. Level 0 • Walk with hands to self • Stop at intersections and corners • Keep the floors clean, free from marks and trash • Keep the floors shining at all times | <ul style="list-style-type: none"> • Greet each other with a smile • Let adults pass • Keep hands to self • Be courteous to others • Patiently keep your place in line • Stay to the RIGHT • Use Mall Rules | <ul style="list-style-type: none"> • Look ahead of you • Keep your eyes open and on the person in front of you | <ul style="list-style-type: none"> • Keep hands to self • Be respectful of the items on the walls or ceiling | <ul style="list-style-type: none"> • Leave a space between you and the person in front of you • Always carry your hall pass if you are not with an adult |
| BUS | | | | |
| <ul style="list-style-type: none"> • Quiet Voice. Level 2 • Stay in assigned seat • Raise your hand when you want the bus driver's attention • Keep the windows closed unless you have permission | <ul style="list-style-type: none"> • Greet each other with a smile • Speak politely to everyone on the bus and when exiting the bus • Level 2 voice | <ul style="list-style-type: none"> • Stand in line while waiting for bus to arrive • Stay seated when bus is moving • Cross the street near the front of the bus so the driver can see you • Always keep a safe distance from bus and watch for other moving vehicles | <ul style="list-style-type: none"> • Treat others the way you want to be treated • Keep the bus clean • Enjoy your food and drinks before you board the bus • Leave crayons and pencils in your backpack • Keep your toys at home | <ul style="list-style-type: none"> • Keep hands, feet and all other objects to self • Stay within eyesight of the bus driver • Watch for other vehicles when exiting the bus |
| CAFETERIA | | | | |
| <ul style="list-style-type: none"> • Quiet Voice. Level 2 • Stay in your assigned seat • Don't talk with food in your mouth • Chew with your mouth closed • Eat your own food • Make healthy food choices | <ul style="list-style-type: none"> • Raise your hand when you want to get out of your seat or get the teacher's attention • Quiet voice. Level 2 • Say please and thank you • Be courteous to the lunch room staff and the adults in the lunchroom | <ul style="list-style-type: none"> • Sit in your assigned seat with feet in front of you • Stay in your assigned set unless you have permission to get up • Practice patience | <ul style="list-style-type: none"> • Keep our cafeteria clean • Clean up your area and pick up trash around you • Wipe tables • Notify an adult immediately if an accidental spill occurs | <ul style="list-style-type: none"> • Keep hands, feet and all other objects to self • Be careful and courteous while standing in line • Walk carefully with your food tray • Stay in your assigned seats until lunchroom staff give you permission to line up • Walk proudly when dismissed |
| PLAYGROUND | | | | |
| <ul style="list-style-type: none"> • Outside voice is allowed. Level 4 • Safe play only • Keep rocks on the ground • Slides are for people only • Keep your toys and equipment at home | <ul style="list-style-type: none"> • Share school equipment with each other • Practice good manners on the slide • Practice patience while waiting for your turn • Safe play only | <ul style="list-style-type: none"> • Show good sportsmanship • Speak kindly to each other • Ask the teacher for hall pass and permission when you need to go inside to the restroom | <ul style="list-style-type: none"> • Practice patience while waiting for your turn • Line up immediately when whistle blows • Help pick up equipment • Enjoy your food inside • Keep our playground clean | <ul style="list-style-type: none"> • Hands, feet and all other objects to yourself • Always keep safety in mind while playing • Watch out for others when playing with playground equipment |
| DROP OFF LOOP | | | | |
| <ul style="list-style-type: none"> • Level 3 voice • Wait behind the fence until your ride comes • Notify the adults that your ride has arrived • Practice while you watch for your ride to arrive | <ul style="list-style-type: none"> • Wait patiently while your ride comes to a complete stop • Enter and exit the vehicle carefully.. always watching for other moving vehicles • Enter and exit quickly without wasting time • Enter and exit the vehicle on the passenger (sidewalk) side only | <ul style="list-style-type: none"> • Please walk to your ride • Refrain from honking • Keep vehicles moving through the loop • Vehicles should always be occupied • Children should always be attended • Wait for staff to acknowledge that they see you leaving with a parent or guardian | <ul style="list-style-type: none"> • Pull up as far as possible when entering the loop • Keep music at a respectful volume.. Level 3 (max) • Use respectful speech towards each other at all times • Bus parking is for buses only • Park on the side of street or behind the bus | <ul style="list-style-type: none"> • Enter and exit the vehicle on the passenger (sidewalk) side only • Notify the adults that your ride has arrived • Use crosswalks when crossing a street • Drive cautiously when in loop.. 5 (max) • Keep the traffic flowing • Only drive forward |

Procedure for Discipline Problems

Teacher Authority and Responsibility. The teacher has the authority and responsibility to maintain discipline in the classroom consistent with district and school policy. Classroom policies and procedures will be established, announced and consistently enforced. When a problem occurs a teacher may:

- * Confer with student
- * Confer with parents and students
- * Use appropriate classroom discipline, which may include, but not limited to, removal from the group without privileges including “no recess”, as well as a conference after school
- * Refer the student directly to the principal or counselor for discipline problems that need further attention

Principal or Designee Authority and Responsibility. The principal has the authority and responsibility to maintain an atmosphere conducive to learning through a fair and consistent application of district policies and procedures. When a problem is referred to the principal, the individual referring needs to identify the problem. The principal will then proceed with one or several of the following sanctions:

- * Conference with the student
- * Conference with teacher and student
- * Conference with parent, teacher and student or any combination thereof

The principal will maintain records of student referrals for disciplinary action. The disciplinary actions may include, but are not limited to, the following:

- * Verbal consultations
- * Verbal reprimand
- * Removal from class situation for a short time
- * Notification of parents
- * Transfer possibilities
- * Suspension or other actions depending upon the individual situation

Discipline Offenses. Discipline offenses that may call for immediate action and parent contact shall include, but are not limited to, the following:

- * Physical or verbal assault on a teacher or staff member
- * Disrespect shown to any supervising adult
- * Physical or verbal assault on a student
- * Destruction of property
- * Leaving the school grounds without permission
- * Willful disobedience
- * Disruptive behavior
- * Smoking – use or possession of tobacco
- * Possession and or use of a deadly weapon
- * Scholastic dishonesty - cheating, copying
- * Substance infractions

**By showing your interest in your child’s learning and by holding high expectations for your child,
you can develop attitudes that lead to school success.**

Behavior Card

Behavior cards may be utilized as appropriate to develop daily communication with parents regarding student behavior. These cards are sent home daily and must be signed and returned the following day. Parents will be notified prior to students being placed on cards.

Due Process

Each student has the right to a fair and just hearing when the student is involved in an infraction, which may warrant disciplinary action, such as suspension or recommendation for a disciplinary adjustment transfer.

The minimum constitutional requirements of due process mandate the student be given:

1. Oral or written notice of the charges against him/her.
2. Explanation of the evidence school authorities have.
3. An opportunity to present his/her side of the story.
4. Length of time student will be excluded from school.
5. An avenue of appeal in the event student or parent does not concur with decision to suspend or transfer. Recommendations for disciplinary adjustment transfers may be appealed to the Director of Student Intervention Services. If a parent is not satisfied with the decision of that office, the matter may be appealed through Pueblo City Schools Discipline Policies.

Sexual Harassment

Sexual harassment is not acceptable behavior. Any student/parent who feels that he/she has been sexually harassed should make a report to the principal/counselor or Director of Student Support Services.

Sexual harassment may include but is not limited to:

- * Repeated remarks to a person with sexual or demeaning implications or verbal kidding, which arises to the level of sexual harassment.
- * Unwelcome touching, such as patting, pinching or constant brushing against another's body.
- * Inappropriate touching of another person's private/body parts in a way, which constitutes sexual contact, whether or not such touching occurs through clothing.

Bullying Prevention

Bullying is one or more of the following behaviors that occur to the point of interfering with a student's educational opportunities. Bullying will not be tolerated. Unacceptable behavior that interferes with the respect, responsibility and safety of students include all aspects of bullying.

If conduct is determined to be bullying, the school will take all reasonable actions to end the bullying, to prevent reoccurrence, to prevent retaliation against the student making the report and anyone participating in the investigation, and to restore lost educational opportunities to the bullied student. In addition, the bully shall be disciplined according to any applicable disciplinary policy. The bully may be suspended, expelled, or excluded according to district policy.

Please note the four types of bullying: Physical, Verbal, Relational, and Cyber. Contact the office to report any inappropriate behavior.

Social Vision: At Columbian, we are kind and respectful!

Policies and Procedures (Pueblo City Schools)

JJJ: Extracurricular Activity Eligibility

All students meeting eligibility requirements are entitled to participate in extracurricular activities at their school of attendance. Subject to the same eligibility requirements, the district shall allow students enrolled in any school (including charter schools, online education programs, nonpublic schools and home schools) to participate on an equal basis in any activity offered by the district that is not offered at a student's school of attendance. *See complete policy.**

JJJ-R: Rules governing participation in all school-approved extracurricular activities. *See complete regulation.**

JQ: Student Fees, Fines, and Charges

Students shall not be charged an instructional fee as a condition of enrollment in school or as a condition of attendance in any class that is considered part of the academic portion of the district's educational program except tuition when allowed by law. However, the district may require students to pay textbook fees, fees for expendable materials and other miscellaneous fees as more fully set forth in this policy. *See complete policy.**

JRA/JRC: Student Records/Release of Information on Students

In recognition of the confidential nature of student education records, no person or agency may access student education records without prior written consent from the student's parent/ guardian or the eligible student, except as set forth in law and this policy.

The superintendent or designee shall provide for the proper administration of student records in accordance with law, including the implementation of safeguard measures or procedures regarding access to and disclosure of student education records. *See complete policy.**

JRA/JRC-R – Student Records, Notification to Parents and Students of Rights Concerning Student Education Records (Review, Amendment and Hearing Procedures): This regulation contains the procedures to follow when a parent or eligible student seeks to review or challenge the content of student education records. *See complete regulation.**

JRA/JRC-E-1– FERPA Notice: The Family Educational Rights and Privacy Act (FERPA) and Colorado law afford parents/guardians (parents) and students over 18 years of age (eligible students) certain rights with respect to the student's education records, as follows:

1. The right to inspect and review the student's education records within a reasonable time period after the request for access is made (not to exceed 45 days). *See JRA/JRC-R.*
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights. *See JRA/JRC-R.*
3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA and state law authorize disclosure without consent. *See JRA/JRC.*
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-8520.
5. The right to refuse to permit the designation of any or all of the categories of directory information. *See JRA/JRC.*
6. The right to request that information not be provided to military recruiting officers. *See JRA/JRC and JRA/JRC-E-2.*

Issued: June 25, 2013

JS: Student Use of Internet and Electronic Communications

While using district technology or personal technology on district property, in district vehicles and at district-sponsored activities, students shall act in an appropriate manner and in accordance with Board, school, and district policies and procedures, and applicable law. It is the joint responsibility of district and school personnel and students' parent(s)/ guardian(s) to educate students about their responsibilities and to establish expectations when students use or access district and personal technology. *See complete policy.**

JS-E: Acceptable Use Agreement. *See complete exhibit.**

***District Policies and Procedures are available on the District website at: <http://boe.pueblocitieschools.us/policies-and-procedures> or from the school office.**

All District policies and procedures apply regardless of whether they have been specifically pointed out or not.

PUEBLO CITY SCHOOLS

315 W. 11th Street
Pueblo, Colorado 81003

BOARD OF EDUCATION

Barbara Clementi President
Frank Latino Vice President
Robert Gonzales Board Member
Dennis Maes Board Member
Taylor Voss Board Member

Non-Voting Members

David Horner Treasurer
Geri Patrone Secretary/Assistant Treasurer

SUPERINTENDENT OF SCHOOLS

Charlotte Macaluso

Mission

To provide a high-quality education that assures each student the knowledge, skills, and dispositions to lead a life of purpose and impact.



Pueblo City Schools does not discriminate on the basis of race, color, creed, national origin, ancestry, sex, sexual orientation, age, disability, religion, or other status protected by law in admission or access to, or treatment and employment in, its programs and activities. Additionally, a lack of English language skills is not a barrier to admission or participation in activities, programs and employment. The following individual has been designated to handle inquiries regarding the non-discrimination policies: EEO/Affirmative Action/Title IX/Section 504 Compliance Officer, 315 West 11th Street, Pueblo, Colorado 81003, (719) 549-7100.

Si tiene alguna pregunta sobre esta información, por favor llame a la escuela de su niño.